



Twin City Area Labor Management Council

2012 Labor-Management Committee Training

TRAINING LOCATION & DIRECTIONS

**RAMSEY COUNTY PUBLIC WORKS
MARSDEN ROOM**

**1425 Paul Kirkwold Dr.
(Hamline & Highway 96)
Arden Hills, MN 55112**

From **St. Paul**, travel north on I-35E to W-694, take Hamline Avenue exit north, cross Hwy 96. Take first left (Paul Kirkwold Drive), pass building to the west parking lot.

From **Minneapolis**, travel north on I35W to Hwy 96, go east to Hamline Avenue. Drive North on Hamline and take your first left (Paul Kirkwold Drive), pass building to the west parking lot.

COMMITTEE EFFECTIVENESS TRAINING

LABOR-MANAGEMENT COMMITTEE PARTICIPANTS ATTENDING THIS SESSION WILL:

- Be introduced to the structure and function of the labor-management committee process
- Develop skills and knowledge to be an effective labor-management committee member
- Gain a better understanding and appreciation of labor-management cooperation

CO-CHAIR TRAINING

A MUST FOR CO-CHAIRS AT ALL EXPERIENCE LEVELS!

This one day workshop is specifically designed to give co-chairs of labor-management committees the opportunity to gain additional knowledge, tools and confidence to function more effectively in this important leadership role.

TRAINING DATES:

COMMITTEE EFFECTIVENESS

Wednesday, April 4, 2012
Wednesday, October 3, 2012

CO-CHAIR

Wednesday, April 18, 2012
Wednesday, October 17, 2012

**ALL TRAININGS WILL BEGIN AT 8:30 A.M., ENDING AT 4:00 P.M.
LUNCH ONLY WILL BE PROVIDED.**



Twin City Area Labor Management Council, Inc.

**University Park Plaza
2829 University Avenue SE
Minneapolis, MN 55414**

**Phone: (612) 676-3725
Fax: (612) 676-3748
Email: tcalmc@gmail.com**

ALL REGISTRANTS are required to be on time and in attendance all day for these valuable training opportunities.

REGISTRATION IS REQUIRED!

CREDIT CARDS ARE NOW ACCEPTED

Twin City Area Labor Management Council

Training Registration

Please mail or fax completed registration forms to the address or fax number below.

TCALMC
2829 University Avenue SE, Ste. 100
Minneapolis, MN 55414

Phone: (612) 676-3725
Fax: (612) 676-3748

REGISTRATION IS REQUIRED!

LOCATION & TIME:

- All training sessions will take place in the **Marsden Room at Ramsey County Public Works, 1425 Paul Kirkwood Drive (Hamline & Hwy 96), Arden Hills, MN 55112.**
- Parking is available in the West Parking Lot *only*.
- Trainings will be held from 8:30 AM- 4:00 PM.

COST:

\$95 per Member / \$130 per Non-Member
Cost includes all training materials and lunch.
For questions on membership, please call the Council's office at: (612) 676-3725.

Please choose and clearly mark the training date you wish to attend from the selections below.

COMMITTEE EFFECTIVENESS

- Wednesday, April 4, 2012
- Wednesday, October 3 2012

CO-CHAIR

- Wednesday, April 18, 2012
- Wednesday, October 17, 2012

REGISTRANT INFORMATION (please print):

For additional names, please attach separate sheet.

Name: _____ Phone _____ Email _____

Name: _____ Phone _____ Email _____

Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

**Supervisor Information:

Name: _____ Phone _____ Email _____

PAYMENT MUST BE INCLUDED WITH REGISTRATION!
A 3% AGENCY FEE (\$5 MINIMUM) WILL BE ADDED
TO ANY CREDIT CARD CHARGE OR INVOICE. IF PAYMENT IS
NOT INCLUDED, ORGANIZATION WILL BE INVOICED.

PAYMENT METHOD

- Check enclosed
- Credit Card (*all information below must be completed*)

No-shows and cancellations will be responsible for payment.

NO REFUNDS

Substitutions are Welcome!

CREDIT CARD PAYMENT (3% agency fee (\$5.00 minimum) will be added)

ALL INFORMATION MUST BE PROVIDED

Name as it appears on card: _____ Credit Card Type (Visa, MasterCard, etc.): _____

Card #: _____ Expiration (mm/year): _____ CVV#: _____

Billing Address (*if different from above*): _____

Email: _____ Phone: _____